

## Humber Valley Heritage Trail Association

### Bolton Chapter Minutes, November 9, 2016

**Call to order 7:45 pm Present:** Jerry Gorman, Rebecca Petre, Rodney Hautot, Emilia Gal, Sreekanth George, Cat Cybulski, Tina Daalderop **Excused:** Dan Petre, Claudio Chiappetta,

**Invoices/Expenses:** Invoices from Rodney for “pedestrian use only” signs and Peel District School Board school use permit.

**Additions to agenda:** Facebook pages for HVHTA

**Previous Minutes:** Approved with amendments to clarify wording.

#### **President’s Report (Jerry):**

Sackville River’s Edge Boundary Trail issue - Resolved. A survey has been completed and shrubs have been planted. TRCA reroute - Notice has been sent to all members that the reroute between Humber Grove and Glasgow trailheads that TRCA has been working on throughout the year is now passable and work will continue in the spring. The Scout bridge North of the Caledon works yard is missing the handrail. Jerry contacted Matt Kennel at TRCA to advise them that it needs repair. Trash at Humber Grove parking lot - Region of Peel Waste + Bottle Disposal receptacle has been placed there as a result of a TRCA/Region of Peel partnership. The region picks up the waste in these bins once per week. Hike Schedule - Hike director, Mark Van Stempvoort has released the annual hike schedule. **Action - George:** Add hike schedule to the website. Mark Van Stempvoort is stepping down as hike coordinator. Hike waiver form - The form has been altered slightly to include Hike Ontario as also being released from liability as per Hike Ontario’s request. **Action - Cat:** Save the new waiver form as a PDF and send a copy to Jerry and Roland to make available for hike leaders. All hike leaders and maintenance crew leaders must have a signed waiver for participants. **Action - Rebecca:** Contact Mark to ask where the waiver forms are currently being stored after hikes and if he has a plan for storing them going forward after he steps down. TRCA Charitable Donation Account - Jerry has followed up and the funds will be disbursed to HVHTA by TRCA at the end of December. **Action - Jerry:** Pass along the Kleinburg chapter’s portion of the funds when we receive them. Trillium Fund - We did not qualify to put forth an application and therefore will not be continuing with our request for funds. Rodney suggested that we try an application to the TD Green Fund instead, as we have received funds from them in the past. Website trail map locator - Jerry has been receiving a “no access” message. **Action - George:** Look into the issue and make sure it is working properly.

#### **Directors’ Reports:**

**Membership (Cat)** - We have 68 members, which is slightly lower than usual at this time of the year.

**Treasurer (Dan)** - Excused. **Action - Dan:** Change the header on monthly treasurer’s report to clarify that this is the “Bolton” chapter.

**Trail Maintenance (Claudio)** - Excused. Rodney reported that the remaining two trailhead signs have been installed.

**Communications (Emilia)** - No news to report.

#### **Unfinished Business:**

Trail audit checklist (Claudio) - still outstanding

Calendars (Rodney) - We will be printing 100 calendars. Rodney is in the process of choosing photos and putting together the layout.

Pedestrian Only signs (Rodney) - Signs have been completed, they are on reused signs. **Action - Jerry:** Install signs in the appropriate spots.

Rotary Gala (Dan) - Rebecca reported that Dan will be in contact with the Rotary and will get back to the executive about volunteers.

Measuring pedestrian only trail (Jerry) - still in progress

**New Business:**

With Claudio stepping down, we need a new trail maintenance director. The maintenance volunteer list could be a potential source for someone interested in stepping into the role. **Action - Rodney and Jerry:** Contact volunteers on trail maintenance list to ask for people interested in stepping into the role and who may be willing to “job shadow” until Claudio leaves the position.

Cat - There have been some Facebook pages popping up under the HVHTA name and Facebook has been asking for information to prove we are the HVHTA **Action - Jerry:** Send Cat PDF copies of letters patent for non-profit corporation status. **Action - Cat:** Forward the information to Facebook.

**Meeting adjourned 9:35 pm** – Emilia moved, Tina seconded

**Next meeting:** December 14, 2016 @ 7:30 pm at Humberview Secondary School Library